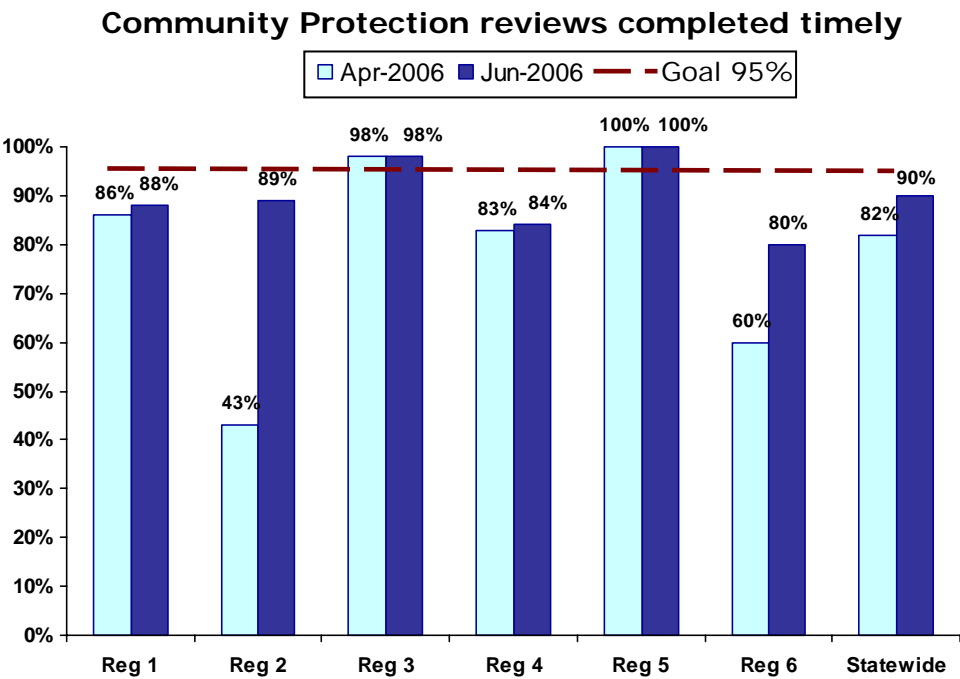


Aging and Disability Services Administration

How often do we complete client reviews timely?

MEASURE: **Percent of 90-day reviews of Community Protection clients completed timely**

- ANALYSIS:
- Purpose of reviews is to ensure that services are contributing to client progress toward a safe reduction in supervision. Regional treatment teams manage and monitor reductions to ensure safety of all.
 - Reviews of clients are expected to be completed every 90 days. Reviews conducted by case manager, Community Protection provider, and other appropriate professionals.
 - Data on timeliness of reviews is not routinely collected so this analysis is based on a sample.
 - E2SSB 6630 became effective 6/7/2006, putting in statute the operation of the Community Protection Program. Action steps have been sequenced to comply with the legislation.



ACTIONS	WHO	DUE DATE
Conduct training for field on better documenting completed reviews.	DDD Director	Completed
Develop automated reporting system for completed reviews.	DDD Director	Nov 2007
Testing an IT solution that will make it easier to get 90-day review information out of the database.	DDD Director	Interim solution Sep 2006 CMIS Nov 2007

DDD = Division of Developmental Disabilities